

Lancashire Skills and Employment Board – 22nd October 2015

Private and Confidential: No

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Proposed Programme of Meetings for 2016/17

Presented by Mike Neville, Company Services Officer, Democratic Services, Lancashire County Council.

Executive Summary

This report sets out a proposed programme of meetings for the Lancashire Skills and Employment Board for 2016/17.

Recommendation

The Committee is asked to consider and approve the proposed programme of meetings for 2016/17.

As the next meeting of the Lancashire Skills and Employment Board on the 10th December, 2015, will also be the last scheduled meeting consideration has been given to identifying a potential programme of meetings for 2016 and early 2017.

Using the existing programme as a starting point a list of possible dates were identified and circulated to all members of the Committee for comment. Following the initial consultation several dates were identified as being suitable in that a majority of members of the Committee would be free and further consultations were made in respect of alternative dates for March and October 2016.

The resulting proposed programme of meetings for 2016/17 is set out in the table below.

Proposed Date	Time	Venue
Wed 27 th January 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 23 rd March 2016	8.00am	Cabinet Room C – The Duke of Lancaster Room, County Hall, Preston.

Proposed Date	Time	Venue
Wed 4 th May 2016	8.00am	Cabinet Room B – The Diamond Jubilee Room, County Hall, Preston.
Wed 15 th June 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 27 th July 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 7 th September 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Mon 17 th October 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 30 th November 2016	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 11 th January 2017	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 22 February 2017	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston
Wed 5 th April 2017	8.00am	Cabinet Room D - Henry Bolingbroke Room, County Hall, Preston

As can be seen from the table the programme has been developed on the assumption that all meetings would be held at County Hall, Preston and commence at 8.00am.

During 2015 meetings in July and September were held at UCLan and Blackpool and the Fylde College respectively with the September meeting commencing at 8.30am. The Committee may wish to suggested possible alternative venues/start times for some of the proposed dates in the table above.